

Amendment #2

Question and Answers

BPM017853 PPHA-1029

Perinatal Neonatal Quality Collaborative

RFA Page 3 Section 1.2 Contract Type: Fixed Price – (this seems to translates as Grant Reimbursement of Costs Up To....\$\$?)

Question 1: Section 1.2 Contract Type assigns this solicitation shall be a Firm Fixed Price, however Section 3.3.2 Invoice Submission Schedule states, "...Invoices along with a detailed report of expenditures by budget line item with supporting documentation are due to the Department..." and Section 3.2.3 Activities also states..."Unexpended funds must be returned to the Department within 30 days.

Should the First Invoice Submission be for \$30,000 Firm Fixed Price or the Actual Detail Project Costs up to the \$30,000 ceiling?

Response 1: The first invoice submission should reflect actual detail project expenditures incurred during the project period of May 18, 2020-June 30, 2020.

Question 2: Section 3.2.2 Invoice Submission Schedule states, "Submit invoices to the Department quarterly (based on State fiscal year)...", however Attachment A Conditions of Award, Fiscal Requirements states, "2. The applicant/sub-applicant/sub-recipient will comply with all MDH and federal fiscal requirements for timely submission of detailed budgets and budget modifications, including monthly invoice requirements."

Please clarify which Invoice Submission due date requirement, Quarterly or Monthly, is valid?

Response 2: Conditions of Award included in the Request For Applications were provided as an example for reference only, and will be refined and confirmed once a grantee is awarded. Invoice submission will be required quarterly.

RFA Page 12, Section 4.4 Volume II – Budget Narrative 4.4.2 The Applicant shall attach to the Budget Form a Budget Narrative document that details the total cost of the proposed activities for *each project period*. The budget categories may include: Personnel (salary and fringe), Consultants; Travel; Contractual; Supplies; Operating Costs; and Other project-related costs.

Question 3: Could you please define the Budget Categories may include "Other project-related costs".

Qlarant maintains negotiated provisional cost rates with Center for Medical & Medicaid Services, (CMS) that include fringe, overhead and general and administrative costs. Would these costs be included in "Other project-related costs"?

Response 3: Fringe costs are specifically listed as a separate line item in the Financial Proposal Form. "Other costs" could include general, administrative and overhead costs.

Question 4: Could you please define the Budget Categories may include "Other project-related costs"

Fee represents that charge above costs that the company anticipates as a profit. As a percentage of total costs, the fee the company charges is at or below prevailing rates charged by other consulting firms. Our rationale for the fee is based within the range as specified in FAR 15.404-4 (c) (4) (i) B). Fee is applied to all costs on a Modified Total Cost basis pursuant to Federal Regulation. Would Fee be included in "Other project-related costs"?

Response 4: "Other costs" could include general, administrative and overhead costs. "Fixed Fees" are not allowable under this agreement.

Question 5: Could you please define the Budget Categories may include "Other project-related costs"

Do Other Direct Costs need to be broken out by category on the Financial Proposal Form (for example, telephone, reproduction/printing, office supplies, etc) with detail provided within the Budget Narrative?

Response 5: Supply costs are specifically listed as a separate line item in the Financial Proposal Form. "Other costs" could include general, administrative and overhead costs.

Section 3.2.3, iii, c. mentions an internet based portal and list serv

Question 6: Do you know how many users are expected to use this portal?

Response 6: Several users from each of the 32 birthing hospitals may be granted access to the portal.